

TRAINING CALENDAR 2024-2025



ABOUT COMPANY

India Optel Limited, a fully owned Government of India Enterprise, under Department of Defence Production, Ministry of Defence has been incorporated to achieve self-reliance in the field of Optoelectronics solutions for Armed Forces, and para military forces of Ministry of Home Affairs along with other customers.



OFILDD is Accredited as “UTTAM”

**under the Capacity Building Commission’s National Standards as assessed by
National Accreditation Board of Education and Training (NABET)**

OFIL, Dehradun (Training unit of IOL) was set up in 1987 essentially as a training institute for Opto-Electronics. It is located at Raipur, Dehradun, Uttarakhand. The institute is actively engaged in training of officers and employees of all ranks of IOL and other deptt. of state and central government. OFIL, Dehradun is well equipped with state of the art audio-visual capacities. to conduct classes in both offline and online modes. OFILDD also offers hostel facility for residential training courses with secure, clean and tidy environment.

OFIL, Dehradun empanels its faculties from renowned Institutes, PSUs, MNC’s, Govt. Organizations like IIM, IIT, ICMAI,CII, ISTM, DRDO, HAL, ONGC, BHEL, NIELIT, Siemens etc.



TRAINING PROGRAMMES FOR THE YEAR 2024-25



Sl. No	Area	Name of Programme	Duration	Tentative Schedule of course	Faculty Source	Level of Participants
1	Domain	Maintenance & Operations of CNC Machines including on-job training at OLF	2 Days	08-09 April,2024	Industry	Technicians
2	Functional	Emerging Cyber Threats and Vulnerabilities in 2024 Cyber Crime Prevention	2 Days	15-16 April,2024 Re-Scheduled 29-30 April,2024	National Institute of Electronics and Information & Technology, Haridwar	Managers & Supervisors



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3	Functional	Refresher Course for Non-Industrial Employees	3 Days	22-24 April,2024	OFILDD	Supervisors
4	Functional	National and International Standards –Best Practices in Conformity Assessment	2 Dys	06-07 May, 2024	Confederation of Indian Industry, Delhi	Executives & Managers



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5	Domain	Electro optics/ Infra Red Sensor System Engineering & Development	2 Days	13-14 May,2024	IRDE/IIT Roorkee	Managers & Supervisors
6	Domain	Optical Manufacturing for Technicians including on-job training at OLF	2 Days	20-21 May,2024	OFILDD	Technicians
7	Functional	Corporate Governance in PSUs	1 Day	31 May,2024	IICA, Gurugram	Executives & Managers



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8	Functional	Disciplinary Proceedings	2 Days	06-07 June,2024	Sh. Sandeep Mukherjee/ ISTM	Managers & Supervisors
9	Domain	Image Processing	1 Day	10 June,2024	IRDE/IIT Roorkee	Managers & Supervisors
10	Functional	Business Development, Marketing & Export Strategies in Competitive Era	2 Days	13-14 June,2024	Ms. Suparna Kapoor Ex. DGM/HAL	Executives & Managers



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11	Domain	Refresher Course on Optics and Opto-electronics	3 Days	17-19 June,2024	OFILDD	Managers & Supervisors
12	Functional	Best Procurement Practices and Procedures in PSUs including GeM portal	2 Days	24-25 June,2024	BHEL, Haridwar	Managers & Supervisors
13	Functional	Hindi Karyashala	2 Days	27-28 June,2024	OFILDD	Managers & Supervisors
13 A	Domain	Design and Development of Eye Safe LASER Range Finder	1 Day	5 July, 2024	IRDE/IIT Roorkee	Managers & Supervisors



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14	Functional	Finance for Non-Finance Executives	2 Days	10-11 July,2024	ICMAI, New Delhi	Managers & Supervisors
15	Functional	Certificate Course for QMS Internal Auditor	3 Days	22-24 July,2024	Industry/ BIS	Managers & Supervisors
16	Behavioural	Interpersonal Effectiveness, Motivation, Leadership and Team Building	2 Days	29-30 July,2024	Academia	Managers



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17	Domain	Instrumentation for Technicians including on-job training at OLF	2 Days	5-6 August, 2024	Electronics Services & Training Centre, Nainital	Technicians
18	Domain	Design and Development of Optics of Day Camera & Thermal Imaging (Zoom Optics)	2 Days	12-13 August, 2024	IRDE/IIT Roorkee	Managers & Supervisors
19	Functional	Intellectual Property Rights- Monetizing the IPs	1 Day	23 August, 2024	OFILDD	Managers & Supervisors



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20	Domain	Mechatronics for Technicians including on-job training at OLF	2 Days	05-06 September,2024	M/S Siemens	Technicians
21	Functional	Operations and Supply Chain Management	2 Days	12-13 September,2024	IIM, Sirmour	Executives & Managers
22	Functional	Human Resource Management in PSUs	2 Days	19-20 September,2024	Ms. Suparna Kapoor Ex. DGM/HAL	Executives & Managers



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23	Functional	Hindi Karyashala	2 Days	26-27 September,2024	OFILDD	Managers & Supervisors
24	Domain	Artificial Intelligence and Machine Learning in Perspective of Defence products & Applications	1 Day	04 October,2024	Academia	Managers & Supervisors
25	Domain	Optics Coating for Technicians including on-job training at OLF	2 Days	07-08 October,2024	IRDE	Technicians
25 A	Domain	Fire Control System for AFVs	1 Day	14 October, 2024	IRDE/IIT Roorkee	Manager & Supervisors



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26	Domain	Design Rationalization and Process Improvement for Cost Optimization	1 Day	21 October,2024	Academia	Managers & Supervisors
27	Behavioural	Leadership Development Program for Junior Level Managers	2 Days	28-29 October,2024	Ms. Suparna Kapoor Ex. DGM/HAL	Managers
28	Functional	Induction Course for Chargeman	2 Weeks	04-14 November,2024	OFILDD	Supervisors

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29	Functional	Industrial Safety	1 Day	20 November, 2024	OFILDD	Managers & Supervisors
29 A	Functional	Robotics in AFVs	1 Day	25 November, 2024	CDAC	Managers & Supervisors
30	Functional	Sexual Harassment of Women at Workplace (Prevention, Prohibition, & Redressal) Act, 2013	1 Day	9 December, 2024	OFILDD	Managers & Supervisors
31	Functional	Project Management, Investment Decisions, Project Appraisals and Contract Management	2 Days	19-20 December, 2024	ICMAI, New Delhi	Executives & Managers



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32	Functional	Hindi Karyashala	2 Days	30-31 Dcember,2024	OFILDD	Managers & Supervisors
33	Behavioural	People Management, Innovative Thinking, Adaptive Leadership and Conflict Resolution	2 Days	16-17 January,2025	Ms. Suparna Kapoor Ex. DGM/HAL	Executives & Managers
34	Functional	Industrial Relations	1 Day	24 January,2025	OFILDD	Managers & Supervisors

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35	Functional	Training of Trainers	2 Days	17-18 February,2025	DoPT Trainer	Managers & Supervisors
36	Functional	Women Empowerment and Leadership Development	1 Day	8 March,2025	OFILDD	Managers & Supervisors
37	Functional	Hindi Karyashala	2 Days	17-18 March,2025	OFILDD	Managers & Supervisors



TRAINING PROGRAMMES FOR THE YEAR 2024-25



FEE STRUCTURE

Sl. NO.	Duration of the training course	Mode of training	Course fee	Remark
1	One Day	Physical	Rs. 3,000/- only	<p>GST will be charged extra as applicable. GST NO. : 05AAGCI2642P4Z8</p> <p>Food & Lodging will be available on payment basis.</p> <p>BANK ACCOUNT DETAILS</p> <p>Account Name: Principal Director, OFIL DD. Account Number: 00000040465615779 SBI RAIPUR, DEHRADUN IFS CODE: SBIN0003058 MICR CODE: 248002014</p>
2	Two Days	Physical	Rs. 5,000/- only	
3	Three Days	Physical	Rs. 7,000/- only	
4	One Week	Physical	Rs. 10,000/- only	



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