



India Optel Limited/ इंडिया ऑप्टेल लिमिटेड
A Government of India Enterprise/ भारत सरकार का उद्यम
Under Ministry of Defence /रक्षा मंत्रालय के अंतर्गत
CIN-U31909UR2021GOI012802

Web: www.indiaoptel.in

ADVERTISEMENT FOR ENGAGEMENT OF CONSULTANTS ON FIXED TERM CONTRACT BASIS

ADVT NO: IOL/HQ/HR/06/CONSULTANTS/2023

India Optel Limited (IOL) is a Public Sector Undertaking under Ministry of Defence, Government of India, with Corporate Headquarters at Raipur, Dehradun (Uttarakhand).

IOL is an established manufacturer of Optical/Opto-Electronics Sights/Systems and Cables for Military and Para-military applications. The Company has promising future. Its turnover and its paid up capital are on the rise. The company offers great work environment & challenging opportunities for professionals to prove their mettle.

IOL is looking for following experienced Consultants on Fixed Term Contract basis, who wish to pursue a career in the Company.

Interested candidates may download the prescribed format(Annexure-A) from IOL website www.indiaoptel.in and submit the same in Hard copy alongwith self - attested copies of certificates and testimonials through speed post/courier service to Works Manager (HR) , India Optel Limited, Corporate Headquarters, OFILDD Campus, Raipur, Dehradun (UK)-248008 super scribing on the envelope 'Application for engagement to the post of'. The last date of receipt of Application at IOL is 15 days from the opening date of publication of advertisement in Employment News/Rozgar Samachar/Newspapers. In addition to hard copy of the application sent by speed post/courier, an advance scanned copy of the application form along with enclosures may be sent by email to recruitment@indiaoptel.in.

1. Consultant (R&D) Grade-I

Sl.No.	Particulars	Details
a)	Number of Position	01 (One) (UR).
b)	Age	Upto 62 years as on 31.08.2023.
c)	Academic/Educational Qualifications	First Class Graduate in Electrical or Electronics with a First Class M.Tech. OR Master's Degree in Engineering in any one of the following fields: - Electrical, Electronics, Instrumentation, Controls, Control & Guidance, Power Electronics, Electronics & Instrumentation, Operations Control.
d)	Tenure of Engagement	01 year, extendable on the basis of requirement of company. However, the maximum tenure shall be limited up to 65 years of age of candidate.
e)	Job Description	Consultant for R&D on Electro-Optics systems.

f)	Experience	<ul style="list-style-type: none"> • Should have carried out development and design work for a period not less than 30 years in the fields of " Lasers , Thermal Imaging (multi spectrum i.e. NIR to LWIR) ,Stabilisation of Line of Sight (i.e . Using MEMs/Servo), Fire Control Systems" for equipment used on land system and naval system. • The candidate must have worked at the rank of Project Director (at Scientist G level or equivalent i.e. Pay Matrix - 14 of 7th CPC) in Central Government Department. • The candidate must furnish evidence of having worked in the above fields in the form of papers published and presented in International and National Conference / Seminar (at least one paper in each of the above area).
g)	Remuneration	A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement from Central Government Department. The amount of remuneration so fixed shall remain unchanged for the term of contract.

2. Consultant (Human Resource) Grade-I

a)	Number of Position	01 (One) (UR).
b)	Age	Upto 62 years as on 31.08.2023.
c)	Academic/Educational Qualifications	Degree in any discipline with PG Diploma in Personnel Management / HRD / HRM or 2 years MBA including MBA awarded by IGNOU.
d)	Tenure of engagement	01 year, extendable on the basis of requirement of the company. However, the maximum tenure shall be limited up to 65 years of age of candidate.
e)	Job Description	<ul style="list-style-type: none"> • Identifying capacity building requirements - skill assessment & development & design and development of training modules. • Training / Learning & Development. • Analysing best practices adopted by other leading PSUS and any other specific assignment as may be spelt out. • Manpower planning and recruitment, performance management system, succession planning, employee management, training & development, HR ERP module, statutory compliance. • Implementation of HR Rules as per Central PSEs, DOPT / DPE guidelines.

f)	Experience	Relevant experience (as per the job description) of minimum 18 years (if retired as E - 7) / 20 years (if retired as E - 8) as an executive & retired as executive at the level of E -7 (pay scale ₹100000-₹260000) / E - 8 (pay scale ₹120000-₹280000) in CPSEs.
g)	Remuneration	₹90,000/- p.m. if retired from E-8 regular grade. ₹80,000/- p.m. if retired from E-7 regular grade.

3. Allowances:-

3.1 HRA: - No HRA shall be admissible.

3.2 Transport Allowance: - An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the engaged personnel at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. TA/DA on official tour, if any, will be provided as per their entitlement at the time of retirement.

4. Leave of absence:-

Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed.

5. The Consultant will sign an agreement of confidentiality with IOL containing clause of ethics and integrity.

6. GENERAL CONDITIONS:

6.1. Only Indian Nationals are eligible to apply.

6.2. All qualifications should be recognized by AICTE / UGC / appropriate Indian Statutory Authorities.

6.3. For the above posts, age, experience etc., would be as on 31/08/2023.

6.4. In support of age proof, candidates will have to submit school leaving / matriculation / secondary board certificate / certificates of birth from concerned Municipal Authorities.

6.5. The candidates should submit a self - attested copies of academic qualification, experience, last pay drawn against proof for holding last position, relieving order etc.

6.6. The Consultant so engaged shall be subject to their being medically fit.

6.7. Travelling allowance will be paid to the candidate for appearing in the Interview. The entitlement of travelling allowance will be Air fare in economy class or AC - 1st class rail fare or actual bus fare.

- 6.8.** If any information provided by the candidate is found to be false or incorrect or is not in conformity with the eligibility criteria, then his / her candidature is liable to be rejected at any stage.
- 6.9.** The candidates must have an active e - mail Id & mobile number which must remain valid for at least next 6 months. All future communications with the candidates will take place only through e - mail. Candidates have to ensure accuracy of their e - mail id & mobile number.
- 6.10.** There will be no employer - employee relationship between IOL and the Consultant engaged.
- 6.11.** Consultants are not entitled to any medical reimbursement or the benefits such as EPF, Gratuity, HRA etc.
- 6.12.** Depending on the requirements, IOL reserves the right to cancel / curtail / increase the number of posts without any further notice and without assigning any reason thereof.
- 6.13.** Application received will be scrutinised by a committee and the shortlisted candidate will be called for an interaction, if required, by a duly constituted Selection Board.
- 6.14.** Any modifications / amendments / corrigendum in the advertisement will be given in IOL's website www.indiaoptel.in only.
- 6.15.** There should be no criminal case pending against the eligible candidate and the same will be self-certified by the candidate. In case of false information, action as per rules be initiated including termination of contract.
- 6.16.** The candidate should be clear from vigilance / disciplinary angle at the time of retirement.
- 6.17.** Police verification of the engaged individual shall be done as per the latest instructions issued by MHA. In case the police verification is received as negative, the contract of engaged professional shall cease to exist with immediate effect without any notice.
- 6.18.** Canvassing by a candidate in any form shall disqualify his / her candidature.
- 6.19.** Any dispute with regard to engagement against the above advertisement will be settled within the jurisdiction of Dehradun only.
- 6.20.** Please visit IOL's website & your individual registered e-mails regularly for any updates/notification, if any.
- 6.21.** For any queries, candidates can write to IOL at OFILDD Camps, Raipur, Dehradun-248008.

INDIA OPTEL LIMITED (IOL)

A GOVT. OF INDIA ENTERPRISE, UNDER MINISTRY OF DEFENCE

CORPORATE HQ, INDIA OPTEL LIMITED (OFIL CAMPUS)

RAIPUR, DEHRADUN, PIN-248008

Application for engagement to the post of: _____

1. Name in full (in Block letters): _____

2. Father's/Husband's Name: _____

3. Date of Birth : Date: _____ Month: _____ Year: _____

4. Age as on 31/08/2023:- Years: _____ Months: _____ Days: _____

5. Gender: (Male/Female/Transgender)

6. Nationality/Religion :

7. Category (UR/EWS/OBC/SC/ST & Ex-SM/Minority)

8. Address for Communication: _____

9. Permanent Address: _____

10. E-mail ID: _____

Mobile No.: _____

Landline with STD Code: _____

11. Marital Status: Married/Unmarried

If married:

Name of Spouse: _____

No. of Children: Son(s) _____

Daughter(s): _____

Affix self-
attested recent
passport size
photograph

12. State of Origin: _____

Domicile: _____

13. Qualification (In descending order): (if required additional sheet may be attached)

Degree/Diploma	Year of Passing	University/Instt.	Division & % of Marks	Remarks

14. Experience in Chronological Order (if required additional sheet may be attached):

Sl.No.	Name of Organization	Designation	From Date	To Date	Scale of Pay and Total Emoluments	Nature of Duties

15. Academic Achievements: 1. _____
(Like merit, scholarship, awards etc.) 2. _____

16. Professional Papers (submitted, if any) 1. _____
2. _____

17. Details of training undergone (India/Abroad): 1. _____
2. _____

18. Membership of any Professional Bodies: 1. _____
2. _____

19. Any other details: _____

20. No. of Certificates attached: _____

(Please attach self-attested copies of certificates)

21. Languages Known:

Language	Read	Speak	Write

Declaration & Certificate

I do hereby declare and certify that the information given above is true to the best of my knowledge and belief and no factual information has been suppressed. I also undertake that there is nothing adverse against me either at present or in past which will disqualify me from being engaged in IOL.

Place

Signature of candidate

Date

Name